

## **\*RePlan Strategy Group Meeting Minutes**

**April 10, 2017**

**Location: 711 Millyard, Vancouver, BC**

**Time: 5:00-6:30pm**

### **Attendees:**

Wendy Herdin, President, False Creek South Neighbourhood Association (FCSNA); Nancy Hannum, Chair, Authorized Working Group (AWG) & Joint Co-op Board Committee (JCBC); Richard Marchant, Vice Chair, Strata Leaseholder Subcommittee (SLS); Panos Grames, Chair, Sustainability Working Group; Jerry Roy, Lease Renewal Working Group; FCSNA; Graham McGarva, Chair, Community Planning, Urban Design and Building Condition Working Group (CPWG); Herb Barbolet, CPWG; Montgomery Wood, CPWG; Nathan Edelson, \*RePlan Project Manager; Daniel Ward, \*RePlan Community Planning Assistant

**Regrets:** Richard Evans, Chair, \*RePlan; Jim Woodward, Vice President; Anne Kaye, SLS Chair; Bob Lewis, Co-Chair, Authorized Working Group Subcommittee; Val Embree, Co-Chair, Authorized Working Group Subcommittee; Kathryn Woodward, Lease Renewal Working Group; Marta Goodwin, Treasurer; Erin Gilchrist, Co-op Housing Federation of BC Liaison (CHF BC), FCSNA; Sharon Yandle, FCSNA Liaison to \*RePlan; Lisa May, \*RePlan Communications Consultant

## **1. Overview of Recent and Upcoming Activities with City Staff**

Nathan shared the contents of recent correspondence between \*RePlan and the City Manager, concerning process related items. The letters contained three main topics: Consultant Studies, Resources and Facilitation. Attendees discussed the correspondence.

## **2. Building Condition Assessment**

It was noted that several buildings, including co-ops and stratas, had directly received letters requesting building condition information.

### *Guidance for Boards and Councils*

Given some co-op boards' and strata councils' uncertainty regarding how to respond to City requests for building information, and the fact that some co-op boards have already asked \*RePlan how to respond to such requests, attendees agreed that \*RePlan needed to provide guidance to co-op boards and strata councils on how to respond to these requests.

Attendees expressed concern that the City staff have yet to provide a "statement of purpose" pursuant to the January 25<sup>th</sup> council motion. Despite this contention, attendees agreed that \*RePlan would prepare a letter to send to False Creek South strata councils and co-op boards, encouraging them to cooperate with the City's requests for information relating to the building condition assessment process.

April 10, 2017

**Action:** Panos Grames to draft letter providing guidance to co-op boards and strata councils on how to respond to the City's request for building condition information.

### **3. SLS Update on meetings with Bill Aujla and Framework for Lease Negotiations**

#### *City-Strata enclave engagement*

It was noted that \*RePlan representatives were continuing to meet with City staff to help find an effective way to engage with strata leaseholders. City staff had previously expressed their desire to meet with each strata, individually, before the council report, expected at the end of May. Given the logistical challenges of achieving this, members in discussion with City staff said that it was more likely that City engagement with strata enclaves would be reduced to four meetings, with several strata enclaves at each meeting.

#### *Other business*

Members discussed the dates for upcoming meetings and deadlines relating to the lease resolution process.

### **4. AWG Update on co-op preparations for lease negotiations**

It was noted that the AWG would be meeting Thursday, April 13<sup>th</sup>, to finalize an agenda for the April 27<sup>th</sup> Joint Co-op Board Committee meeting. The focus of the April 27<sup>th</sup> meeting will be a discussion regarding lease negotiations with the City of Vancouver.

### **5. Community Planning Process**

A draft community planning process was put forward for discussion.

It was noted that the Community Planning, Urban Design and Building Condition Working Group would be meeting with City planning staff over the coming weeks to begin conversations on the Terms of Reference for a community planning process.

### **5. Communications Strategy**

It was noted that the Communications Strategy had been recently updated. Communications tasks and duties have also been further defined in recent meetings between Nathan Edelson, Lisa May and Daniel Ward. These will be reviewed with the chairs of the FCSNA and each of \*RePlan's subcommittees to make sure it meets their anticipated needs.

### **6. New Business**

It was noted that the ["About"](#) \*RePlan page on the False Creek South website had been recently updated and that more updates would be coming to the website.

Members were encouraged to sign-up for tutorials on the new \*RePlan IT system (as discussed in an email from Daniel Ward dated, April 10, 2017).

April 10, 2017